

Approved 08/29/2013

I. CALL TO ORDER at 7:10 am Main Floor Meeting Room of the Fremont Town Hall. Present were Selectmen Leon Holmes Sr and Greta St Germain; and Town Administrator Heidi Carlson.

II. ANNOUNCEMENTS

This is a brief work session of the Board to address urgent business and approval of the manifest and bills.

III. LIAISON REPORTS

Holmes and Carlson reported on the Budget Committee meeting of August 21, 2013. The Committee schedule was set for the upcoming budget season to includes meetings on September 18 and 25; October 2, 9, 16, 23, and 30; November 6, 13, and 20; December 4, 11, and 18; January 8, 2014; and the Public Hearing scheduled for Wednesday January 15, 2014 at 7:00 pm with a snow date or recess date if needed of Thursday January 16, 2014.

The Budget Committee asked for the Town budgets to be submitted for discussion at the next meeting on September 18, 2013; and for the School Budget to be in the hands of Budget Committee members by Friday November 8, 2013 for discussion at the meeting of Wednesday November 13, 2013.

St Germain reported on the SRRDD 53-B meeting of August 21, 2013 which was held in Rye. Their RFP for landfill services had one response, and the meeting also discussed the position of Waste Management relative to landfill and disposal services. The package of information will be forthcoming.

St Germain also mentioned some new legislation related to bonding that the Town will be learning more about soon.

IV. APPROVAL OF MINUTES

After review, motion was made by St Germain to accept the minutes of 16 August 2013 as amended. Holmes Sr seconded and the vote was unanimously approved 2-0.

V. SCHEDULED AGENDA ITEMS - none**VI. OLD BUSINESS**

1. Rick Butler sent an email request for \$5,000 of the extra funds voted at the Deliberative Session to be put into the Fire Rescue budget for new equipment. He said he was looking to purchase a skid unit for the Kubota utility vehicle. He stated he had two written and one verbal quote, but did not provide the information backup. The Selectmen wanted to see him use up budgeted funds first for such a purchase before allocating any addition of those funds. The Board also asked for the quotes for backup documentation to determine if any bid process was needed.

The Board discussed putting this line item in the Executive budget line for safekeeping. There is a need for additional money within the welfare budget prior to year end as well.

Holmes indicated that he had been approached by Kevin O'Callaghan, a member of the Fire Rescue Department, about leaks in the sealing around the bay doors. This is an area that may need to be further looked at.

2. Winter contracts for snow plowing were ready for signature but will wait for next week when the full Board is present.

3. There was lengthy discussion about the combined Tax Collector Town Clerk position. Carlson and Holmes relayed information from the Budget Committee discussion last night. Mike Nygren had stated that he did not feel the Selectmen had done enough to get a position proposal together for the upcoming year. Carlson shared some preliminary information with the Committee about Sharon Girardi's vision for the office.

4. In follow-up to discussion last week, Holmes had checked the lots on Spaulding Road and did not believe they required an Intent to Cut for conversion to house sites.

5. There was discussion about the Town's Purchasing Policy and the bidding process.

6. Carlson will contact Fremont Glass to see about the glass for the Police Station service window.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$4,837.81 for the current week dated 23 August 2013. Motion was made by St Germain to approve the manifest. Holmes Sr seconded and the vote was unanimously approved 2-0.

2. Motion was made by St Germain and seconded by Holmes Sr to approve the payroll manifest dated 22 August 2013 totaling \$9,500.50 pursuant to the Settlement Agreement for Neal Janvrin. The vote was unanimously approved 2-0.

3. Selectmen reviewed and approved bills and invoices for payment.

4. Selectmen reviewed the folder of incoming correspondence.

VIII. NON-PUBLIC SESSION NH RSA 91-A - none

The next regular Board meeting will be a work session, to be held on Thursday August 29, 2013 at 6:00 pm.

IX. ADJOURNMENT

With no further business to come before the Board, motion was made by Holmes Sr to adjourn the meeting at 8:10 am. St Germain seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator